Meeting of the Board of Directors  
Of the Mechanicville District Public Library  
Held at the Library, 190 N. Main Street  
Mechanicville, NY  12118  
May 16, 2015 @ 9:00am  
Reading Room

Present  
Sam Carabis  
Tom Golden  
Andrea DiDomenico  
Marilyn Erano  
Jim Levesque  
Laura Fisher  
Michelle Duell

Absent  
Guest  
Dave Hicks

I. President Carabis called the meeting to order at 9:02am
II. Tom made a motion to approve the minutes from the April 18, 2015 meeting, seconded by Jim.
III. Correspondence: Unique continues with a 50% on returns. Request for Funds letter sent to Town of Stillwater. Thomas Farnan wrote a letter requesting one of the Library’s extra copies of a 1947 Yearbook. Tom made a motion to dispose excess inventory and accept Mr. Farnan’s request. Andrea seconded. Board was given information from SALS regarding the Nonprofit Revitalization Act 2013.
IV. Financial: Andrea read into the minutes Warrant 20 in the amount of $16,867.82 for 12 claims, Tom seconded. Tom read into the minutes Warrant 21 in the amount of $8,905.63 for 15 claims, Jim seconded. Received donation of $100.00 from Pamela Butler.
V. Building and Grounds: NYSERDA reports regarding building were sent to Jim Cox, Attorney. Waiting for Jim Cox to return calls. Capital Vacuums – waiting for new quote for Tile and Grout. Longevity for painting grout is 3-5 years depending on traffic. 84 Lumber is getting a quote together for weather stripping for the windows.
VI. Personnel: Interviews for the clerk position was held on May 7, 2015. Kendra Minnerly was hired as of May 19, 2015. Tom made a motion to appoint Kendra Minnerly for the position of clerk as of May 19, 2015. Marilyn seconded.
VII. Policy: Tom made a motion to adopt the Government Efficiency Plan for the SALS delivery system, Marilyn accepted. Tom made a motion to accept the 3D printer policy with the changes “no charge through 12/31/15. Cost will be established 1/1/16”. Andrea seconded. Tom made a motion to accept the revised Library Charges and Fees Policy, Andrea seconded.
VIII. Old Business: SALS Annual meeting is on May 18, 2015.
IX. New Business: Oaths of Office for the 2015-2016 year were signed by trustees. Long Range Plans – items that were discussed were: consolidate with smaller libraries, change in hours of operation, maintenance of building-energy efficiency (lights, etc.)
X. Next meeting date will be June 20, 2015.
XI. Adjournment: Andrea made a motion to adjourn at 10:00am, Tom seconded.