

Meeting of the Board of Directors
Of the Mechanicville District Public Library
Held at the Library, 190 N. Main Street
Mechanicville, NY 12118
May 16, 2015 @ 9:00am
Reading Room

Present

Sam Carabis
Tom Golden
Andrea DiDomenico
Marilyn Erano
Jim Levesque
Laura Fisher
Michelle Duell

Absent

Guest
Dave Hicks

- I. President Carabis called the meeting to order at 9:02am
- II. Tom made a motion to approve the minutes from the April 18, 2015 meeting, seconded by Jim.
- III. Correspondence: Unique continues with a 50% on returns. Request for Funds letter sent to Town of Stillwater. Thomas Farnan wrote a letter requesting one of the Library's extra copies of a 1947 Yearbook. Tom made a motion to dispose excess inventory and accept Mr. Farnan's request. Andrea seconded. Board was given information from SALS regarding the Nonprofit Revitalization Act 2013.
- IV. Financial: Andrea read into the minutes Warrant 20 in the amount of \$16,867.82 for 12 claims, Tom seconded. Tom read into the minutes Warrant 21 in the amount of \$8,905.63 for 15 claims, Jim seconded. Received donation of \$100.00 from Pamela Butler.
- V. Building and Grounds: NYSEDA reports regarding building were sent to Jim Cox, Attorney. Waiting for Jim Cox to return calls. Capital Vacuums – waiting for new quote for Tile and Grout. Longevity for painting grout is 3-5 years depending on traffic. 84 Lumber is getting a quote together for weather stripping for the windows.
- VI. Personnel: Interviews for the clerk position was held on May 7, 2015. Kendra Minnerly was hired as of May 19, 2015. Tom made a motion to appoint Kendra Minnerly for the position of clerk as of May 19, 2015. Marilyn seconded.
- VII. Policy: Tom made a motion to adopt the Government Efficiency Plan for the SALS delivery system, Marilyn accepted. Tom made a motion to accept the 3D printer policy with the changes “no charge through 12/31/15. Cost will be established 1/1/16”. Andrea seconded. Tom made a motion to accept the revised Library Charges and Fees Policy, Andrea seconded.
- VIII. Old Business: SALS Annual meeting is on May 18, 2015.
- IX. New Business: Oaths of Office for the 2015-2016 year were signed by trustees. Long Range Plans – items that were discussed were: consolidate with smaller libraries, change in hours of operation, maintenance of building-energy efficiency (lights, etc.)
- X. Next meeting date will be June 20, 2015.
- XI. Adjournment: Andrea made a motion to adjourn at 10:00am, Tom seconded.