Meeting of the Board of Directors
Of the Mechanicville District Public Library
Held at the Library, 190 N. Main Street
Mechanicville, NY 12118
March 21, 2015 @ 9:00am
Reading Room

Present
Sam Carabis
Tom Golden
Marilyn Erano
Jim Levesque
Andrea DiDomenico
Laura Fisher
Michelle Duell

Absent

I. Vice President Golden called the meeting to order at 9:05am
II. Andrea made a motion to approve the minutes from the February 21, 2015 meeting, seconded by Marilyn.
III. Correspondence: Unique continues with a 50% on returns.
IV. Financial: Andrea read into the minutes Warrant 16 in the amount of $18,860.07 for 14 claims, Tom seconded. Tom read into the minutes Warrant 17 in the amount of $8,822.36.16 for 11 claims, Jim seconded. Received Stewarts Grant in the amount of $1,250.00 for Summer Reading Program. Received donation of $100.00 from Lions Club for Children’s Programming. Lions Club dropped off a printer recycle box. The Budget was approved with a minimum wage increase of $9.00 to staff currently below this amount which includes 4 clerks and 2 pages. An increase of 3% for 1 clerk that has not reached the ceiling of $12.00. An increase of 2% for Director and Library Manager.

V. Resolution: Whereas, the adoption of the 2015-2016 budget for the Mechanicville District Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Mechanicville District Public Library voted and approved to exceed the tax levy limit for 2015-2016 by at least the sixty percent of the board of trustees as required by state law on February 21, 2015.

VI. Building and Grounds: NYSERDA reports regarding building were sent to Jim Cox, Attorney. Capital Vacuums sent a quote of $377.01 for Tile and Grout cleaning in front of the circulation desk. Board wanted more information regarding the longevity of cleaning and sealing. Will this be semi-annual or annually? Can grout be painted?

VII. Personnel: Melissa Wallace asked in writing for a leave of absence from July 27, 2015 to August 31, 2015. Tom read into the minutes to accept Melissa Wallace’s leave of absence for said time frame. Andrea seconded.

VIII. Policy: Tom made a motion to accept the Employee Handbook, seconded by Jim.

IX. Old Business: Election of Officer – Andrea DiDomenico will be held on April 15, 2015 from 12pm to 8pm. SALS Annual meeting is on May 18, 2015.

X. New Business: Next meeting date will be April 18, 2015.
XI. Guest: Dave Hicks asked questions regarding the tile replacement, staff being cross-trained and accrued time for staff.

XII. Executive Session: Board went into Executive Session at 10:10am. Returned from Executive Session at 10:56am.

XIII. Adjournment: Marilyn made a motion to adjourn at 10:57am, Jim seconded.