

Meeting of the Board of Directors
Of the Mechanicville District Public Library
Held at the Library, 190 N. Main Street
Mechanicville, NY 12118
October 17, 2015 @ 9:00am
Reading Room

Present

Sam Carabis
Tom Golden
Marilyn Erano
Andrea DiDomenico
Laura Fisher
Michelle Duell

Absent

Jim Levesque

Guest

Dave Hicks
Justine Nigro (Intern)

- I. President Carabis called the meeting to order at 9:01am
- II. Tom made a motion to approve the minutes from the August 12, 2015 meeting, seconded by Andrea. September – No Meeting.
- III. Correspondence: Unique continues with a 50% on returns. Adirondack Explorer renewed a complimentary 1 year subscription.
- IV. Financial: Tom read into the minutes Warrant 3 in the amount of \$11,526.30 for 11 claims, Andrea seconded. Andrea read into the minutes Warrant 4 in the amount of \$15,710.62 for 14 claims, Tom seconded. Tom read into the minutes Warrant 5 in the amount of \$15,311.42 for 14 claims, Andrea seconded. Andrea read into the minutes Warrant 6 in the amount of \$12,996.70 for 15 claims, Marilyn seconded. Andrea read into the minutes Warrant 7 in the amount of \$10,085.74 for 11 claims, Tom seconded. Received checks from Book Prospector in the amounts of \$24.79 and \$57.28. Received check from IDA in the amount of \$5080.88. Received check from LLSA in the amount of \$2,651.00. Received Grant from Town of Stillwater in the amount of \$5,000.00. Received donation in the amount of \$100.00 from Priscilla and Tom Walsh in memory of Nick Lupo. Thank you card sent. Received donation in the amount of \$100.00 from Harriet Lonstein. Thank you card sent. Received donation in the amount of \$25.00 from the Ladies of Fairways. Thank you card sent. AUD report was filed and accepted by State. The Audit was performed on 9/30/15.
- V. Personnel: Myounghee Sweet hired for clerk position 9/1/15. Laurie Salmon hired for clerk position start date 10/19/15. Justine Nigro will be performing her internship from 9/21/15 until 12/9/15. Civil Service test for Library Clerk will be held on 11/14/15. Tom made a motion to adopt restructure of staff that was proposed effective 1/4/16. (see attached).
- VI. Building and Grounds: Tom made a motion to defer the insulation expenditure and accept the quote from PJ Baker to install 3 ceiling fans to address the heat loss problem, Marilyn seconded. Tom made a motion to close Library on Saturday 11/28/15 due to ceiling fan installation, Andrea seconded.
- VII. Programs: The Summer Reading Program was a great success this year. 195 children registered. 140 of registered children were from the Outreach Program (3 groups at MACSC and Whistlestop) 278 books were read. 116 Bracelets/rings were made with the 3D printers at MACSC. The Library also sponsored 6 Concerts at Tallmadge Park. Due to weather 3 of the concerts were performed at the Senior Center.
- VIII. New Business: a SALS 2015-2016 Budget packet was given to all Board Members. Scientific Learning - Fast For Word is up for renewal. Tom made a motion to renew Fast For Word in the amount of \$5,320.00, Marilyn seconded. 2016 will be the

Library's 50th anniversary. Sam suggested a committee be put together. Tom, Andrea and Marilyn agreed to be on the committee.

- IX. Next meeting date will be November 21, 2015.
- X. Andrea made a motion to go into Executive Session at 10:05 to discuss the Library Manager Position, seconded by Marilyn.
- XI. Marilyn made a motion to return to the Meeting of the Board at 10:25am, seconded by Tom.
- XII. Adjournment: Marilyn made a motion to adjourn at 10:30am, Tom seconded.