

Meeting of the Board of Directors
Of the Mechanicville District Public Library
Held at the Library, 190 N. Main Street
Mechanicville, NY 12118
November 16, 2013 @ 9:00am
Reading Room

Present

Sam Carabis
Jim Levesque
Tom Golden
Marilyn Erano
Laura Fisher
Michelle Duell

Absent

Andrea DiDomenico

- I. President Carabis called the meeting to order at 9:10am
- II. Tom made a motion to approve the minutes from the September 21, 2013 meeting, seconded by Jim.
- III. Correspondence: Unique continues with a 51% on returns.
- IV. Financial: Tom read into the minutes Warrant 6 in the amount of \$19409.75 for 22 claims, Marilyn seconded. Tom read into the minutes Warrant 7 in the amount of \$8,017.11 for 11 claims, Jim seconded. Tom read into the minutes Warrant 8 in the amount of \$18,166.95 for 13 claims, Marilyn seconded. Tom read into the minutes to Warrant 3 – Capital Fund in the amount of 77,520.00for 1 claim, Tom seconded. Jim read into the minutes Warrant 4 – Capital Fund in the amount of \$2,144.84 for 2 claims, Tom seconded. Tom read into the minutes Warrant 5 – Capital Fund in the amount of \$88,429.90 for 7 claims, Jim seconded. Received a check in the amount of \$2,479 from LLSA. Received a check in the amount of \$1,600 from SALS from Senator. Received a check in the amount of \$337,526.68 Tax Levy from School District. Per email/phone the Board made a decision to put and additional \$100,000 toward the Bond. Received audit report from Stark and Basila.
- V. Building and Grounds: Punch list is being finalized. Alltek, Johnson Controls and Library met to discuss solutions for the HVAC System. Mosaic’s Marketing and PR dept. met with Laura and Michelle to discuss the overall building project. Substantial Completion was signed by Sam and sent to Mosaic. Received check in the amount of \$2,344 from NYSERDA. Received Direct Deposit \$98,560 from NYS Construction Grant. Received Notice of Sale of Sure-Bid.
- VI. Personnel: Paige Matheson hired as Page in August. She was then let go October 8th due to her inability to fulfill the probationary time period without incident. Intern Tiffany Jones from Bryant Stratton College did not work out. Tyler Lazar was hired as Page November 4th. Emma Oest was hired as Page November 8th.
- VII. Old Business: Waiting for a call back from Exterminator for bathroom flies. Brad Mastropietro inspected back door near children’s area for a solution to water drainage. Electric Sign was ordered and due last week in December.
- VIII. New Business: Sam discussed the Esplanade Project. A proposal for security cameras from Johnson Controls was given to the Board. The Board would like another proposal from Time Warner. Christmas Party will be on December 5th @ 6:30pm. Next Board Meeting will be held on December 21, 2013 at 9AM.
- IX. Adjournment: Marilyn made a motion to adjourn at 10:15am, Tom seconded.