

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
February 17, 2018 @ 9:00 AM

Present

Sam Carabis
Tom Golden
Joan Rocco
Marilyn Erano
Michelle Duell

Absent

Andrea DiDomenico

Guest

Dave Hicks

- I. President Carabis called the meeting to order at 9:05 AM.
- II. Tom made a motion to approve the minutes from the January meeting, seconded by Marilyn.
- III. Correspondence: Unique Collection Report, Civil Service certification of payroll, SALS save the date annual meeting, Stillwater High School. SALS Agreement, Marilyn made a motion, seconded by Tom
- IV. Director's Report: January Library Stats, Upcoming programs for the month of March. Updated library mission statement, long range goals and investment policy.
- V. Financial Reports: Warrant 14 for 15 Claims in the amount of \$12,757.53 motion to accept by Tom seconded by Joan. Warrant 15 for 13 Claims in the amount of \$9,315.69 Tom made a motion to accept and seconded by Joan. Budget for 2018-2019 fiscal year, tabled until 2/24/18. Received a refund check from Travelers in the amount of \$153.00. Received the LED lighting project check from SALS in the amount of \$5,000. Received \$1,250.00 check from NYS for the copier grant. Received \$373.50 from the Mechanicville School for the PILOT.
- VI. Building and Grounds: Potential ice damage on roof, contacted insurance company, also contacted Dave Higgins who is a contractor, he stated there were a couple of issues that he fixed quickly.
- VII. Personnel:
- VIII. Old Business: Director Evaluation
- IX. Executive Session:
 - A. Tom made a motion at 10:00 A.M to enter into Executive Session, seconded by Joan.
 - B. Tom made a motion at 11:25 A.M. to enter into regular session, seconded by Joan.
- X. New Business: Next meeting date is February 24, 2018 @ 9 AM
- XI. Adjournment: Marilyn made a motion to adjourn at 11:26 AM seconded by Tom.