**Mechanicville Veterans Memorial**

**Engraved Brick Fact Sheet and FAQ’s**

The Mechanicville Veterans Council will be having engraved bricks installed at the Veterans Memorial Monument located in Tallmadge Park in Mechanicville, NY. A Veteran or family member may order an engraved brick in honor of their Veteran.

**Who can be honored on a brick?**

Any person who served in one of the five branches of the U.S. Armed Forces can be honored on an engraved Brick. The Mechanicville Veterans Council reserves the right to review all submissions and may ask for verification of proof of service. A DD214 and/or the Saratoga County Return the Favor cards are considered proof of service, although these documents are not required to be submitted with the brick order form.

**Does the Veteran being honored have to be a Mechanicville resident?**

No. Any Veteran from Mechanicville or the surrounding area, including Stillwater, Waterford, etc. is eligible to have an engraved brick. They do not have to be or have been a Mechanicville resident, although some connection to Mechanicville or the surrounding area is encouraged.

**What can be inscribed on the Veteran’s brick?**

Inscriptions are limited to 3 lines, up to 20 Characters per line, including spaces.

Line #1: First and last name of honoree (example MICHAEL SMITH), middle initial can be included if preferred.

Line #2: Branch of Military Service (example US NAVY)

Line #3: War Served In and/or Years of Service (example WWII 1942-1946) Or just the name of the war on Line #3 if you prefer, for example, WWII, Korea, Vietnam, etc. Or just the years of service can be listed.

**I would like to include the honored Veterans rank and/or other information about their service on the brick?**

Unfortunately, the rank of the Veteran (or any other information) cannot be included. The inscriptions on the bricks will be limited to the examples above. The only exception allowed will be if the purchaser requests to have KIA included on the brick to honor those brave men and women who paid the ultimate sacrifice and were killed in action.

**The name of the honoree does not fit within the 20 “characters” Can I have more space?**

No, 20 is the limit. The amount of space is limited by the engraving technique and the size of the letters. All lettering will be uniform, so bricks are limited to the 20 characters per line without exception. Please ask if you need help deciding on appropriate abbreviations so that your desired information can best fit within the allowed space.

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**Can I select the location for my brick? I am buying several bricks for family members, can they all be together?**

Bricks will be placed at random. However, upon request of the purchaser, we will attempt to place family member bricks in the same general area if they are purchased at the same time, but we cannot guarantee it.

**When will my brick be installed?**

Bricks ordered prior to September 1, 2018, are planned to be placed prior to Veterans Day 2018. Bricks ordered after September 1st will be placed when the minimum order number (to be determined) is received.

**How do I order my brick(s)?**

A separate brick order form must be completed for each brick ordered, accompanied by full payment. The order may be mailed or hand delivered to Mechanicville Veterans Council, c/o AL Post #91, 427 South Main Street, Mechanicville, NY 12118. Order forms are available at Mechanicville City Hall, Mechanicville District Public Library, and Post #91. You may also obtain and complete a fillable PDF order form via links from City Hall and Public Library websites and Facebook page.

**If I have any additional questions, who should I call?**

You can call Joe Maiello - (518) 727-4544

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