

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
October 20, 2018 @ 9:00 AM

Present

Sam Carabis
Tom Golden
Andrea DiDomenico
Joan Rocco
Marilyn Erano
Michelle Duell

Absent

Guest

- I. President Carabis called the meeting to order at 9:03 AM.
- II. Tom made a motion to approve the minutes from the September meeting, seconded by Marilyn.
- III. Correspondence: Unique Collection Report, PULISDO, COL Press Release and article about Going Fine Free.
- IV. Director's Report: September Library Stats, Upcoming programs for the month of November, Library Moon Walk Grant Kick off on October 15, 2018 at the CPH Library, program will run until May 1, 2019. National Voters Registration Day, we had 6 people register to vote. Ellsworth Collection Digitization of newspapers will be \$125.00 per reel. Will look for grants to help offset the cost. Attended the Economic Summit. Switch Veterans Day for New Years Eve. Update Sexual Harassment Policy, motion to accept by Tom, seconded by Andrea. Long and Short Range Goals, Mission Statement and Capital Finance Policy tabled. Patron issue: We currently have a patron who is a little over friendly to the point where the Clerks are feeling uneasy. A letter will be sent to him along with our Patron Conduct Policy. Patrons stopping in and giving employees (gifts/food/money). Talk with the Friends Group to see if they would be interested in helping with the WWII Veterans photos and the restoration of them.
- V. Financial Reports: Warrant 6 for 16 Claims in the amount of \$12,672.50 motion made by Tom, seconded by Andrea. Warrant 7 for 13 Claims in the amount of \$9,400.10, motion made by Andrea, seconded by Tom. Received tax levy from the school in the amount of \$341,919.50. TD ACH Block and Filter Services, this will ensure that ACH debits and credits can not be taken from our bank accounts. Audit results will be delivered for next meeting.
- VI. Building and Grounds: Security System Quote still waiting on Adirondack Cable to reply with their quote. Controls for HVAC may have another option if we divert the exhaust from the boiler so that the fresh air intake can be used properly.
- VII. Personnel: Cleaner Karen Burrello is out of work, we have brought in Amy Williams who cleans the Stillwater Library temporarily while Karen recovers from her injury.
- VIII. Old Business:

- IX. New Business: Senior Tree for Christmas will be placed at Circ Desk next to the Children's Tree. Chamber Angels Tree will be only Mechanicville School Children. Next board meeting will be November 17, 2018@ 9 AM.
- X. Adjournment: Andrea made a motion to adjourn at 10:45 AM seconded by Tom.