

Regular Meeting of the Board of Trustees  
Of the Mechanicville District Public Library  
Held at the Library, 190 North Main Street  
Mechanicville NY 12118  
December 15, 2018 @ 9:00 AM

Present

Sam Carabis  
Tom Golden  
Andrea DiDomenico  
Marilyn Erano  
Michelle Duell

Absent

Joan Rocco

Guest

Dave Hicks

- I. President Carabis called the meeting to order at 9:02 AM.
- II. Marilyn made a motion to approve the minutes from the November meeting, seconded by Tom.
- III. Correspondence: Unique Collection Report holding steady, the increase in materials returned due to Food for Fines in the month of November.
- IV. Director's Report: November Library Stats, Upcoming programs for the month of January, The Friends of the Library will share in the cost to purchase a pass to the snow tubing park at Willard Mtn. The cost to the library is \$180, Friends cost is \$200.00. Pass will include 4 people. Only residents of the Mechanicville District Public Library service district can borrow the pass. There will be a webinar training on the new ecard from SALS, this will happen on 1/23/19 from 10-11:30 all staff will be required to attend the training.
- V. Financial Reports: Warrant 10 for 20 Claims in the amount of \$23,812.58 motion made by Tom, seconded by Andrea. Warrant 11 for 15 Claims in the amount of \$7,470.48, motion made by Andrea, seconded by Tom. The Stewarts Grant has been completed. We received \$40.00 refund check from SALS for attendance in the Library Moon Walk program. Ladies of Fairways donated \$25.00. Received \$252.18 from SALS for 2018 Youth Grant.
- VI. Building and Grounds: Security System Quote has been received, will apply for SALS Challenge Grant, if we receive \$5,000.00 from the Grant we will move forward with the security system. Front doors need to be replaced, I have tried to have a locksmith from Mangione repair the lock, they state that the parts for the door are no longer available. The doors will need to be replaced. Contacted Allerdice Glass in Saratoga they have given a quote for \$4,464.06 to replace the doors. Andrea made a motion, seconded by Tom that we move forward with the door repair and hire Allerdice Glass at a cost of \$4,464.06.
- VII. Personnel: Ashlyn Gagnon resigned from her clerk position effect December 15, 2018. We will spread the open hours out to other part time clerks.
- VIII. Old Business: None
- IX. New Business: Next board meeting will be January 19, 2019 @ 9 AM.
- X. Adjournment: Andrea made a motion to adjourn at 10:05 AM seconded by Tom.