

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
March 16, 2019 @ 9:00 AM

Present

Sam Carabis
Tom Golden
Marilyn Erano
Joan Rocco
Andrea DiDomenico
Michelle Duell

Guest

Eric from Adirondack Trust
Dave Hicks

- I. President Carabis called the meeting to order at 9:02 AM.
- II. Tom made a motion to approve the minutes from the February meeting, seconded by Marilyn.
- III. Correspondence: Unique Collection Report.
- IV. Director's Report: Tabled until March meeting
- V. Financial Reports: Warrant 16 for 17 Claims in the amount of \$15,717.75 motion made by Marilyn, seconded by Tom. Warrant 17 for 14 Claims in the amount of \$22,347.62, motion made by Andrea, seconded by Tom. Received refund from SALS in the amount of \$60.00 for Notary training. Tax Cap has been filed to NYS. Eric from Adirondack Trust Company attending the meeting to discuss switching all of the library financial accounts from TD Bank to Adirondack Trust Company. Resolution made by Andrea and seconded by Tom. (see attached resolution) Budget for 2019-2020 accepted motion by Tom and seconded by Marilyn. Andrea abstained from voting on the budget ask that we seek more information on salaries in the public library industry.
- VI. Building and Grounds: Security Camera have been installed. Roof has been repaired by Dave Higgins from wind damage during storm, cost was only \$290.00. Fire inspection revealed that our back door exiting the boiler room will not open due to frost. Call has been placed to Allerdice Door in Saratoga for them to repair. Dave Hicks suggested that we remove the slab of concrete if we can so that we will not encounter this issue in the future.
- VII. Personnel: Will look into hiring new clerks, will not increase hours. Application has been made to the Saratoga County Youth Employment for Summer of 2019 participation. Heather Clements is taking Family Medical leave due to her son being ill.
- VIII. Old Business: Board Questions – Tabled until April. Election will be on April 24, 2019, Sam is running for another 5 year term.
- IX. Executive Session: Tom made a motion to enter Executive Session at 9:57 AM, seconded by Andrea. Tom made a motion to enter regular meeting at 10:58 AM, seconded by Joan
- X. New Business: Next Board meeting will be April 20, 2019
- XI. Adjournment: Joan made a motion to adjourn at 11:04 AM seconded by Marilyn.

