

Mechanicville District Public Library  
2020 Farmers' Market  
Building a Healthy Community

LOCATION:

190 North Main Street, Mechanicville NY 12118.

TIME:

Mondays, 4:00 - 7:00 pm Starting June 8 through  
September 28, 2020

VENDORS:

The Market is looking to add vendors for the market  
for 2020. Applications will be taken through May  
15th.

If you are interested in using our community tent  
during the season to do an educational program,  
provide entertainment or music, do crafts, etc.,  
please contact a Market Manager listed below for  
approval and schedule.

MARKET MANAGER:

Michelle Duell, 518-664-4646 [mduell@sals.edu](mailto:mduell@sals.edu)



Mechanicville District Public Library  
2020 Farmer's Market  
REGISTRATION FORM

Farm/Vendor Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Sales Tax ID Number: \_\_\_\_\_ Certified Farm ID# \_\_\_\_\_

**Business - Types of Items Sold (Check all that apply):**

- Fruits/Vegetables - \_\_\_\_\_
- Dairy \_\_\_\_\_
- Meat \_\_\_\_\_
- Maple/Honey Products
- Baked Goods
- Prepared Food
- Flowers
- Eggs
- Herbs (dried or fresh)
- Cheeses
- Other \_\_\_\_\_

**Market Attendance:**

The market will run **Mondays 4:00 - 7:00 pm from June 8 to September 28, 2020.**

- I plan on attending the market for the full season
- I will start attending \_\_\_\_\_ and finish season on \_\_\_\_\_

Liability Insurance: Each vendor must provide proof of insurance naming the Mechanicville District Public Library on the policy. One million dollars of liability coverage is required. A certificate must remain on file with the market.

Mechanicville District Public Library  
Farmers' Market

\_\_\_\_\_ hereby agrees to indemnify defend and hold harmless, the Mechanicville District Public Library from and against any and all actions, proceedings, costs, charges, losses, damages, and expenses, including reasonable attorney's fees arising from, or in anyway connected to, this agreement that a party may incur or sustain by reason of negligence, malfeasance (including the negligence or malfeasance or any of its officers, employees, agents, students, guests and invitees.) This section shall survive and continue in full force and effect in accordance with its terms notwithstanding the termination of this agreement. A party seeking indemnification pursuant to this section shall provide written notification to Michelle Duell, Market Manager upon notification or knowledge of any claim being made under this provision.

Vendor Signature:

\_\_\_\_\_

Date \_\_\_\_\_

- Yes, I have provided a copy of my certificate of insurance.
- Yes, I have read the rules and regulations of the market.
- Yes, I am a Registered Farm with the NYS Agriculture and Markets.  
(not required)

## Rules & Regulations for the Mechanicville District Public Library Farmer's Market

- Market runs Mondays June 8 –September 28, 2020, rain or shine
- Time: 4:00 – 7:00 pm.
- Located at 190 North Main Street, Mechanicville NY 12118
- Application Deadline is two weeks before the market starts.
- Applications received after start date of market will be considered on a case-to-case basis.
- Space size is 10x10.
- Vendor is required to provide proof of liability insurance before being approved to participate.
- All NYS Ag & Market certified farms need to display their certification signs. Only these certified farms can accept the FMNP and WIC checks (for vegetables & fruits only).
- This is a producer-only market. All products must be grown or produced locally by the vendors at the market.
- Vendor is responsible for their own setup and breakdown of their area. Setup must be completed by 3:45 pm. Vendor is expected to stay for entire time.
- Vendor vehicles must be moved to lower parking lot prior to market opening.
- Trash must be hauled away. Area must be completely cleared at the end of each market day.
- Signage and clear posting of prices is required.
- If unable to attend, please notify the Market Manager as soon as possible, no later than noon on that Monday. Failure to attend without notification more than 2 weeks in a row may result in loss of vendor spot.