

Regular Meeting of the Board of Trustees  
Of the Mechanicville District Public Library  
Held at the Library, 190 North Main Street  
Mechanicville NY 12118  
October 21, 2020 @ 4 PM

Present

Sam Carabis  
Tom Golden – via GoToMeeting  
Marilyn Erano – via GoToMeeting  
Michelle Duell

Excused

Andrea DiDomenico  
Joan Rocco

- I. President Carabis called the meeting to order at 4 PM.
- II. Marilyn made a motion to approve the minutes from the September 2020 meeting, seconded by Tom.
- III. Correspondence: Unique Management holding steady. ALA VLE Grant the Library will be awarded \$1,000.00 after a training webinar is attended and we host a virtual program.
- IV. Director's Report: COVID 19 update on reopening staff sickness procedures, the library is open as normal with the exception of no use of meeting rooms, bathrooms and historical room. Stats for the month of September. Michelle has applied for the SCIDA Grant to recover cost of PPE. ALA Libraries Transforming Communities Grant up to \$3,000, Michelle will apply for the grant.
- V. Financial Reports:
  - A. Warrant 6 Claims 17 in the amount of \$12,762.78 motion to approve made by Marilyn, seconded by Tom
  - B. Warrant 7 Claims 12 in the amount of \$10,478.24 motion to approve made by Marilyn, seconded by Tom
  - C. Schedule Audit with Stark and Basilla. Marie will pick up material, perform audit and then return the material
  - D. We have received \$670.00 in Memory of Martin Chauvin.
  - E. Received Tax Levy from school in the amount of \$361,743.00
  - F. The school is looking to refinance the library bond. This will not extend the time frame of the bond, but will lower the payment that is due each year with a savings to the library and community. Tom made a motion, seconded by Marilyn to send a letter of support to the school in their refinance of the bond.
- VI. Building and Grounds:
- VII. Personnel:
- VIII. Old Business:
- IX. New Business: Next Board meeting will be November 18, 2020 @ 4 PM
- X. Adjournment: at 4:38 PM motion made by Tom and seconded by Marilyn.