

# DRAFT

Regular Meeting of the Board of Trustees  
Of the Mechanicville District Public Library  
Held at the Library, 190 North Main Street  
Mechanicville NY 12118  
November 20, 2021 @ 9:00 AM

Present

Sam Carabis  
Tom Golden – via GoToMeeting  
Marilyn Erano via GoToMeeting  
Dawn Robens  
Michelle Duell

Guest

Debbie Izzo  
AnneMarie – MDPL Friends

- I. President Carabis called the meeting to order at 9:02 AM.
- II. Approval of Minutes  
October 16, 2021 motion made by Dawn, seconded by Tom
- III. Correspondence: NYS Law amending Library Aid Provisions
- IV. Directors Report: Stats for the Month of October, I attended the Trunk or Treat event hosted by the MPD and the Elks, there were over 300 children who came through and I had to buy more candy twice. It was a wonderful event. As the year ends we need to start reviewing/updating our policies. The new roof had a leak, but it has been fixed. Our fire inspection will be on 11/29. The community garden is in need of repair and with that being said it would be a suggestion that we get rid of the garden and plant a tree in the location, sponsored by the Friends Group potentially. The chance of going curbside due to lack of staff is an option for staff out sick and not having enough coverage, this will ensure that patrons still have use of the library and will keep our working staff safe. The discussion to remove the user fee for outside system residents was brought forth due to decline in patrons and circulation, it would be beneficial for the library to remove this fee as well as the overdue fee for books in the adult section. It was decided to make the change effective on 1/1/22 with the resolution on the Agenda in December.
- V. Financial: Warrant 8 in the amount of \$14,189.49 for 13 Claims motion made by Tom and seconded by Dawn. Warrant 9 in the amount of \$10,139.33 for 12 Claims motion made by Dawn and seconded by Tom.
- VI. Building and Grounds: Attached is the proposed Election Car Charging Station, a grant will cover the station and construction of the station, there is a charge of \$4,662.10 for a 3 year contract to cover maintenance and software updates. The library can set the fee to use the charging station to the amount of what the cost to the library will be for the energy used. Michelle will look into the option to charge less or waive the fee for MDPL Patrons. Tom made the motion to move forward with the EV Charging Station, seconded by Dawn with All in Favor.
- VII. Personnel: Senior Clerk Melissa Wallace will be out for an extended period of time. We will send her a card and gift in hopes that she recovers soon.
- VIII. Old Business: NONE
- IX. New Business: Vacant Board Seat, Deb Izzo joined our meeting today to see if her interest in holding the board seat was still there. Marilyn noted that Deb

would be an asset to our board, Sam and Tom have both stated that they have worked with Deb in the past on other boards.

- X. MDPL Friends Group – AnneMarie gave an update on how the friends group has been going. They are planning a Teddy Bear Workshop in February, A Bus Trip to Boston MA on 4/30 and a Downton Abbey Tea in the Spring of 2022.
- XI. Next Board meeting: December 18, 2021 @ 9 AM
- XII. Adjournment: at 10:12 AM motion made by Tom and seconded by Marilyn and All in Favor.

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