

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
May 25, 2022 @ 9:00 AM

DRAFT

Present

Sam Carabis
Tom Golden – via GoToMeeting
Marilyn Erano – via GoToMeeting
Dawn Robens
Debby Izzo
Michelle Duell

Guest

Ann Gaetano
Mary (Friends Group)

- I. President Carabis called the meeting to order at 9:01 AM.
- II. Approval of Agenda – Tom made a motion, seconded by Dawn, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes April 16, 2022
 - A. motion made by Tom, seconded by Deb, all in favor
- V. Correspondence: NONE
- VI. Directors Report:
 - A. April stats
 - B. Summer Reading Calendar is close to completion, we have many wonderful programs planned for the summer.
 - C. Michelle is working with the LIONS Club to apply for a grant. The total grant will be \$600.00.
 - D. We did not receive the Dollar General Grant.
 - E. Summer Concerts begin on June 7th.
 - F. Updated guidelines in regards to COVID according to the CDC. Time at home, return to work mask requirements, etc.
- VII. Financial: Warrant 20 in the amount of \$11,565.68 for 8 Claims motion made by Dawn and seconded by Deb, all in favor. Warrant 21 in the amount of \$10,679.10 for 14 Claims motion made by Deb and seconded by Dawn, all in favor. We received \$6,642.76 from the IDA.
- VIII. Building and Grounds: New phone system, Michelle is still waiting on quotes for a VOIP system.
- IX. Personnel:
 - A. Sick Time Accrual Policy change to be in alignment with NYS Sick Time Policy. Marilyn made a motion, seconded by Dawn, all in favor.
 - B. Add Veterans Day to Paid Days Off. We observe Veterans Day as a paid day off, it was not listed in the handbook. Dawn made a motion, seconded by Deb, all in favor.
- X. New Business:
 - A. Resolution for Videoconference
 - B. Resolution for taping of board meetings
 - C. Procedures and sample Notice of virtual conference
Dawn introduced, seconded by Deb, all in favor
 - D. WWII Veterans Photos – repair to frames, reach out to the local legion and VFW to see if we can find a volunteer to help us. Also reach out to Bobby Murphy about storing the frames with the City Historian. Michelle will also reach out to Chris Carola to coordinate an event in November of 22 to honor our collection and the Veterans. Purchase of a TV so that we can put up the Veterans Digital Collection. We would also acknowledge Mike Sullivan for all of his dedication to the project.
 - E. We acknowledged Tom Golden on his 45 years of service to the Mechanicville District Public Library with a plaque. Tom will be missed greatly.

- XI. MDPL Friends Group: Mary commented on the activities of the MDPL Friends Group, the Bus Trip to Boston was a success. The friends will be sponsoring 4 Build a Bear Workshop during the summer reading programs.
- XII. Public Comment: NONE
- XIII. Next Board meeting: June 18, 2022 @ 9 AM
- XIV. Adjournment: at 10:03 AM motion made by Deb and seconded by Dawn, all in favor

*I hereby certify that the Foregoing
is a True Transcript of the Proceedings
of the MDPL at a meeting duly
assembled this _____ day of _____
_____ Secretary*