

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
September 21, 2022 @ 11:00 AM

DRAFT

Present

Guest

Sam Carabis
Marilyn Erano
Dawn Robens
Ann Gaetano
Michelle Duell

- I. President Carabis called the meeting to order at 11 AM.
- II. Approval of Agenda – Dawn made a motion, seconded by Ann, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes June 18, 2022
 - A. Motion made by Ann, seconded by Marilyn, all in favor
- V. Correspondence:
 - A. Thank you from the Family Day Committee
 - B. Thank you from Downtown Horns
 - C. Mechanicville Chamber of Commerce invite to the Economic Summit
- VI. Directors Report:
 - A. June, July and August stats;
 - B. Summer Reading report of stats;
 - C. Concerts in the Park total of 5 concerts with an attendance of over 1,500 people.
 - D. Reconsideration of Materials Form will be updated and at front Circ Desk in case any person would like to challenge any of the library materials. The library aligns all material with the ALA guidelines.
 - E. NYLA Conference will be on Nov. 3 until Nov 5th
 - F. SALS increase in JA Fees
 - G. Saratogian did a very nice story on libraries and bridging the gap with technology, the library is featured in the story.
 - H. First Amendment Audits are happening at libraries.
- VII. Financial:
 - A. Warrant 24 in the amount of \$16,115.26 for 13 Claims, motion made by Marilyn, seconded by Dawn, all in favor;
 - B. Warrant 25 in the amount of \$6,339.47 for 6 Claims, motion made by Dawn, seconded by Ann, all in favor;
 - C. Resolutions 2021-2022 budget year, motion made by Dawn, seconded by Ann, all in favor;
 - D. Warrant 1 in the amount of \$14,125.81 for 16 Claims, motion made by Ann, seconded by Dawn, all in favor;
 - E. Warrant 2 in the amount of \$15,342.86 for 22 Claims, motion made by Dawn, seconded by Marilyn, all in favor;
 - F. Warrant 3 in the amount of \$13,025.39 for 19 Claims, motion made by Marilyn, seconded by Ann, all in favor;
 - G. Warrant 4 in the amount of \$23,053.45 for 16 Claims, motion made by Marilyn, seconded by Dawn, all in favor;
 - H. Warrant 5 in the amount of \$10,886.85 for 17 Claims, motion made by Ann, seconded by Dawn;
 - I. Received LLSA money in the amount of \$3,058.00;
 - J. IDA Tax Rates for 2022;

- K. Requested tax levy monies from the school.
- VIII. Building and Grounds:
 - A. New Phone System, received quote from Spectrum, it seems to be high, will still seek out other quotes.
 - B. Kevin Nolan Painting quote in the amount of \$5,000 motion made by Dawn, seconded by Ann, all in favor.
 - C. Discussion to replace water fountain, will continue to look for fountains.
- IX. Personnel:
 - A. Jammie Fisher resigned from Clerk Position;
 - B. Erika Oest hired for open Cleaner and Clerk Position;
 - C. Discussion to hire another Clerk, Civil Service Test will be given on 10/15/22
- X. New Business:
 - A. Safety Issues – Backpacks, disorderly residents
 - B. Each board member was given a new Trustee Handbook/Policy Packet.
 - C. Sam Carabis resigned from the Board of Trustees effective immediately. It was decided to make Sam an Honorary Life Board Member for all of his years of service to the Mechanicville Library. Motion made by Ann, seconded by Marilyn, all in favor.
 - D. Slate of Officers: Marilyn Erano – President, Dawn Marie Robens – Vice President, Ann Gaetano – Treasurer, Debby Izzo – Board Member, motion made by Dawn, seconded by Ann.
 - E. Open Trustee position Secretary, we will invite people to attend a meeting to see if they are interested in sitting on the Library Board.
- XI. MDPL Friends Group: Upcoming programs, Yard Sale on 9/24, Downton Abby 2 Tea and Movie in October.
- XII. Public Comment: NONE
- XIII. Next Board meeting: October 15, 2022 @ 9 AM
- XIV. Adjournment: at 12:20 AM motion made by Marilyn and seconded by Dawn, all in favor

DRAFT