

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
October 15, 2022 @ 9:00 AM

DRAFT

| <u>Present</u> | <u>Absent</u> | <u>Guest</u> |
|--|---------------|------------------------------|
| Marilyn Erano Dawn Robens Debby Izzo Michelle Duell | Ann Gaetano | Director of SALS Sara Dallas |

- I. President Erano called the meeting to order at 9:10 AM.
- II. Approval of Agenda – Marilyn made a motion, seconded by Dawn, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes September 21, 2022
 - A. Motion made by Marilyn, seconded by Debby, all in favor
- V. Guest Sara Dallas Director of the Southern Adirondack Library System came to speak with the Board about SALS, NYS mandatory training for all Board Trustees, program offered through SALS, funding opportunities, First Amendment Audits and Book Banning.
- VI. Correspondence:
 - A. Thank you from Louis A. Funaro Family
- VII. Directors Report:
 - A. September stats
 - B. Backpack policy was discussed, no other library has a policy.
 - C. October Calendar of events, we will also be hosting Shop Small Business in November.
 - D. We attended the Economic Summit hosted by the Chamber of Commerce, it was a wonderful event.
- VIII. Financial:
 - A. Warrant 6 for 12 Claims in the amount of \$16,988.58 motion made by Debby, seconded by Dawn, all in favor.
 - B. Warrant 7 for 14 Claims in the amount of \$9,525.08, motion made by Dawn, seconded by Debby, all in favor.
 - C. We received \$367,293.00 from the School for our Tax Levy.
 - D. All financials for the 2021-2022 fiscal year have been given to the auditors.
 - E. New bank signature cards will need to be signed.
- IX. Building and Grounds:
 - A. New Phone System, still waiting on a couple more quotes.
 - B. Kevin Nolan will begin repair and painting in November.
 - C. Our roof on the addition side is leaking, I have filed a claim with Owen Corning.
 - D. Discussion to hire a cleaning company, Michelle will get quotes.
- X. Personnel:
 - A. Erika Oest resigned from the Cleaner and Clerk Position;
 - B. Chelsey Constanza hired as Clerk, motion made by Dawn, seconded by Debby, all in favor
- XI. New Business:
 - A. Potential new trustee, post opening to website and social media.
 - B. Change hours of business on Friday from 11-6 to 10-5, motion made by Debby, seconded by Dawn, all in favor.
 - C. Board meeting date change to the 3rd Monday at 9 AM of each month except July and August.
Motion made by Dawn, seconded by Debby, all in favor.
- XII. MDPL Friends Group: NONE

- XIII. Public Comment: NONE
- XIV. Next Board meeting: November 21, 2022 @ 9 AM
- XV. Adjournment: at 10:41 AM motion made by Dawn and seconded by Debby, all in favor

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