

Regular Meeting of the Board of Trustees  
Of the Mechanicville District Public Library  
Held at the Library, 190 North Main Street  
Mechanicville NY 12118  
November 21, 2022 @ 9:00 AM

I hereby certify that the Foregoing  
is a True Transcript of the Proceedings  
of the MDPL at a meeting duly  
assembled this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_  
Secretary

Present

Marilyn Erano  
Dawn Robens  
Debby Izzo  
Ann Gaetano  
Michelle Duell

Absent

Guest

Meghan Quillinan

**DRAFT**

- I. President Erano called the meeting to order at 9:04 AM.
- II. Approval of Agenda – Marilyn made a motion, seconded by Dawn, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes October 15, 2022
  - A. Motion made by Dawn, seconded by Ann, all in favor
- V. Correspondence:
  - A. Thank you from a patron of the Bolton Free Library
- VI. Directors Report:
  - A. October stats
  - B. December Calendar of events.
- VII. Financial:
  - A. Warrant 8 for 19 Claims in the amount of \$16,261.69 motion made by Dawn, seconded by Ann, all in favor.
  - B. Warrant 9 for 14 Claims in the amount of \$9,551.70, motion made by Marilyn, seconded by Dawn, all in favor.
  - C. We received \$145.00 for Summer Reading 2022 from SALS – Saratoga County Grant
  - D. CDPHP increase
  - E. NYSEG increase
- VIII. Building and Grounds:
  - A. Kevin Nolan will begin repair and painting on November 28th.
  - B. Discussion to hire a cleaning company, Michelle will get quotes
  - C. Look into cost vs savings for solar panels.
- IX. Personnel:
  - A. Chelsey Constanza resigned from the Clerk Position;
  - B. Hire Joseph Owens for Cleaner Position motion by Ann, seconded by Debby all in favor
  - C. Hire Ambria Jackson for Clerk position motion by Ann, seconded by Debby all in favor
- X. New Business:
  - A. Potential New Trustee – Meghan Quillinan, Marilyn made a motion to appoint Meghan Quillinan to fulfill the remaining time of former board of trustee Saverio Carabis, seconded by Ann, all in favor.
  - B. We had an incident with a couple of patrons who insisted on bringing their dog into the library, they were intoxicated and the dogs were carrying sticks, they left and waited outside drinking and leaving their cans on the picnic table. Staff have been instructed to contact the police.
  - C. Holiday gathering on 12/8/22 @ 6:30 PM Staff members will receive a \$50.00 gift card from Price Chopper. Motion made by Marilyn, seconded by Debby, all in favor.
  - D. We received the quote for Cyber Insurance from Connors, the price seems a little high, will shop around for more quotes.
- XI. MDPL Friends Group: NONE