

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
January 23, 2023 @ 9:00 AM

DRAFT

<u>Present</u>	<u>Absent</u>	<u>Guest</u>
Marilyn Erano Dawn Robens Debby Izzo Ann Gaetano Michelle Duell	Megan Quillnan	

- I. President Erano called the meeting to order at 9:18 AM.
- II. Approval of Agenda – Dawn made a motion, seconded by Ann, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes December 19, 2022
 - A. Motion made by Debby, seconded by Dawn, all in favor
- V. Correspondence:
 - A. Thank you from Clerk Jo Pisculli
- VI. Directors Report:
 - A. December stats
 - B. Upcoming programs, calendar attached
 - C. NYS Summer Reading These is Kindness – All Together
 - D. SALS MVLS JA Contract signed by President Erano
 - E. Cyber Security Training on phishing will happen with SALS
 - F. Energy Cost Audit to potentially see where the library can save on energy cost.
 - G. Trustee Training is coming up for all trustees, it is online.
 - H. We received \$3,000 OATS grant to provide training on technology to seniors
 - I. NYLA Advocacy Day is coming up, our Assemblywoman Carrie Woerner has been chosen as Chair for the NYS Library Comm, Senator Jim Tedisco also holds a seat on the committee.
 - J. SALS construction grant is due on 4/3 up to \$5,000.
 - K. Stewarts Grant is submitted.
- VII. .Financial:
 - A. Warrant 12 for 13 Claims in the amount of \$20,722.45 motion made by Marilyn, seconded by Dawn, all in favor.
 - B. Warrant 13 for 17 Claims in the amount of \$15,502.16, motion made by Debby, seconded by Dawn, all in favor.
 - C. We received \$851.78 for PILOT money from the school
 - D. Audit and 990 have been completed
 - E. Addendum Letter of Services from BPD
 - F. Starting to work on the budget for 2023-2024
- VIII. Building and Grounds:
 - A. Vaspian phone system quote, Dawn made a motion, seconded by Debby, all in favor
 - B. Fire inspection has been completed
- IX. Personnel:
 - A. Upcoming changes to staff
- X. New Business NONE
- XI. MDPL Friends Group: NONE
- XII. Public Comment: NONE

XIII. Next Board meeting: February 23, 2023 @ 9 AM

XIV. Adjournment: at 10:43 AM motion made by Dawn and seconded by Ann, all in favor