

DRAFT

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
June 26, 2023 @ 9:00 AM

<u>Present</u>	<u>Absent</u>	<u>Guest</u>
Marilyn Erano Dawn Robens Debby Izzo Ann Gaetano Michelle Duell	Megan Quillinan	

- I. President Erano called the meeting to order at 9:10 AM.
- II. Approval of Agenda – Marilyn made a motion, seconded by Dawn, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes May15, 2023
 - A. Motion made by Debby and seconded by Marilyn, all in favor
- V. Correspondence:
 - A. Baker and Taylor will be charging for shipping effective on June 5 orders the charge will be 2% of invoice total.
 - B. CDPHP notice of potential increase in price, they are still waiting on approval of the increase, we should know by November.
- VI. Directors Report: (see attached)
 - A. May stats
 - B. Upcoming programs, calendar attached
 - C. Concerts in the Park Schedule
 - D. Summer Reading Kickoff
 - E. Winner of 2022 Program of the Year Award
 - F. Working Together: Roles and Responsibilities Guidelines
- VII. Financial:
 - A. Warrant 22 for 15 Claims in the amount of \$18,759.87 motion made by Marilyn, seconded by Dawn, all in favor.
 - B. Warrant 23 for 14 Claims in the amount of \$13,610.86, motion made by Dawn, seconded by Debby, all in favor.
 - C. We received check from IDA in the amount of \$5,632.06
 - D. Amazon Smile Donation in the amount of \$23.96
- VIII. Building and Grounds:
 - A. Toilet was leaking, it has now been repaired
 - B. Air conditioning unit for original side we should be preparing to update the units, as parts are hard to find to perform repairs and maintenance can be costly.
 - C. Copier is down and was sent out to be repaired, we have a loaner copier to get us thru.
- IX. Personnel:
 - A. Resignation of Hailey Halse, motion made by Marilyn, seconded by Ann, all in favor
- X. New Business
 - A. Marilyn Erano has won reelection to the Library board, motion to accept the results made by Ann, seconded by Dawn, all in favor.

B. Election of Officers: President – Marilyn Erano, Vice President Dawnmarie Robes, Secretary Megan Quillinan, Treasurer Ann Gaetano and Member Debby Izzo, motion to accept slate of officers made by Dawn, seconded by Debby, all in favor

C. Programming Policy motion to accept by Debby, seconded by Ann, all in favor.

XI. MDPL Friends Group: NONE

XII. Public Comment: NONE

XIII. Next Board meeting: September 18, 2023 @ 9 AM

XIV. Adjournment: at 10:35 AM motion made by Ann and seconded by Marilyn, all in favor