

Regular Meeting of the Board of Trustees  
Of the Mechanicville District Public Library  
Held at the Library, 190 North Main Street  
Mechanicville NY 12118  
September 18, 2023 @ 9:00 AM

**DRAFT**

Present

Marilyn Erano  
Dawn Robens  
Debby Izzo  
Ann Gaetano  
Megan Quillinan  
Michelle Duell

Absent

Guest

- I. President Erano called the meeting to order at 9:27 AM.
- II. Approval of Agenda – Marilyn made a motion, seconded by Ann, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes June 26, 2023
  - A. Motion made by Debby, seconded by Ann, all in favor
- V. Correspondence: Thank you from Dawnmarie Robens
- VI. Directors Report:
  - A. June, July & August stats
  - B. Concerts in the Park review and stats.
  - C. Summer Reading stats
  - D. Summer Meals partnership with the Community Center
  - E. Support for funding from Saratoga County to SALS for Overdrive.
  - F. NaloxBox Program with Saratoga County Health will be installed.
  - G. We had a 1<sup>st</sup> Amendment Audit/Intellectual Freedom Challenge at the library, it was handled by Director Michelle Duell, no ill results and all parties left the building satisfied.
- VII. Financial:
  - A. Warrant 24 for 13 Claims in the amount of \$19,674.25
  - B. Warrant 25 for 1 Claim in the amount of \$386.84  
Marilyn made a motion to approve Warrant 24 and Warrant 25, Ann seconded, all in favor.
  - C. Resolutions for the 2022-2023 Financial Budget Marilyn made a motion to approve the Resolutions, seconded by Debby, all in favor
  - D. Warrant 1 for 15 Claims in the amount of \$15,275.25
  - E. Warrant 2 for 12 Claims in the amount of \$15,214.26
  - F. Warrant 3 for 18 Claims in the amount of \$12,205.03
  - G. Warrant 4 for 11 Claims in the amount of \$14,899.23
  - H. Warrant 5 for 18 Claims in the amount of \$14,375.10  
Marilyn made a motion to approve Warrants 1,2,3,4,5, seconded by Ann, all in favor.
- VIII. Building and Grounds:
  - A. Copier died, and was sent out for repair, unfortunately the company believed that we leased our copier and because it was unfixable they discarded the copier. They have now replaced our copier with a newer version, free of charge to the library.
  - B. Still waiting on the repair for the hole in the wall.
  - C. Fan replacement, we had 2 fans in the large reading room, one fan stopped working, resulting in parts not being able to be found, so a new larger fan was ordered and the room now has just one fan. This repair was done by PJ Baker Electrical.

- D. Kitchen floor was peeling up, Michelle repaired it by using vinyl floor adhesive and reattaching the flooring.
- E. Carpet cleaning is scheduled.
- IX. Personnel:
  - A. Senior Library Clerk List of Eligible, both Carrie Motta and Heather Clements appointed permanent Senior Library Clerks. Motion made by Marilyn, seconded by Debby, all in favor.
- X. New Business:
  - A. We have had some people walking around the back of the library, there is no reason for them to be behind the library. Michelle will look into adding cameras to the back of the library with the group that installed our current camera system. If the cost is too expensive we can purchase a camera system like Blink/Ring off of Amazon and install it.
- XI. MDPL Friends Group:
  - A. The Friends had a Yard Sale on 9/16/23 in front of the Library to help raise money for programs.
  - B. The Friends are doing 2 buses to Salem MA on 10/8/23, both buses are sold out.
- XII. Public Comment: NONE
- XIII. Next Board meeting: October 16, 2023 @ 6 PM
- XIV. Adjournment: at 10:15 AM motion made by Marilyn and seconded by Ann, all in favor

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