

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
November 20, 2023 @ 6:00 PM

DRAFT

<u>Present</u>	<u>Absent</u>	<u>Guest</u>
Marilyn Erano		
Dawn Robens		
Debby Izzo		
Ann Gaetano		
Michelle Duell		

- I. President Erano called the meeting to order at 5:57 PM.
- II. Approval of Agenda – Dawn made a motion, seconded by Debby, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes October 17, 2023
 - A. Motion made by Debby, seconded by Ann all in favor
- V. Correspondence: Invitation to the Economic Summit
- VI. Directors Report:
 - A. October stats
 - B. Upcoming Programs
 - C. Memory Project Opening Reception on 11/6 from 6-8 PM was attended well with Assemblywoman Woerner, a Rep from Tedisco’s office and a Rep from Tonko’s office in attendance. Sara Dallas from SALS also attended.
 - D. We are currently hosting the Chamber Angels and Senior Tree at the library.
 - E. Holiday party on December 7, 2023 @ 6 PM
- VII. Financial:
 - A. Warrant 8 for 15 Claims in the amount of \$13,684.80 Motion made by Marilyn, seconded by Dawn, all in favor.
 - B. Warrant 9 for 21 Claims in the amount of \$18,725.67, Motion made by Marilyn, seconded by Dawn, all in favor.
- VIII. Building and Grounds:
 - A. Fire Alarm Incident due to burnt toast
 - B. Outside sign is in need of replacement panels
- IX. Personnel:
 - A. Hire Evelyn Neale, Librarian effective January 2, 2024, motion made by Marilyn, seconded by Debby, all in favor
 - B. Hire Kimberly Gillick, Cleaner effective immediately, motion made by Marilyn, seconded by Debby, all in favor.
- X. New Business: NONE
- XI. Friends of the Library:
 - A. Bus trip to NYC is scheduled for 12/2.
- XII. Public Comment: NONE
- XIII. Next Board meeting: December 18, 2023 @ 6 PM
- XIV. Adjournment: at 6:50 PM motion made by Ann and seconded by Debby, all in favor