

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
January 22, 2024 @ 6:00 PM

DRAFT

<u>Present</u>	<u>Absent</u>	<u>Guest</u>
Marilyn Erano	Dawnmarie Robens	
Ann Gaetano	Megan Quillinan	
Debby Izzo		
Michelle Duell		

- I. President Erano called the meeting to order at 6:07 PM.
- II. Approval of Agenda – Ann made a motion, seconded by Debby, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes December 18, 2023 motion made by Debby, seconded by Ann
- V. Correspondence: NONE
- VI. Directors Report:
 - A. December stats
 - B. Upcoming programs
 - C. Upcoming grants NYS Canal Corp -Kayak Kiosk at the City Docks, ALA Libraries Transform Communities WiFi for City Docks, NYS Conservation/Preservation Grant for Historical Room, Saratoga County Chamber Leap of Kindness to replace our water fountain with a water bottle refill station. SALS construction grant to revamp a small section of our computers into a sitting welcome area, Stewarts Grant to support our Summer Reading Program Adventure Awaits.
 - D. Advocacy Day is February 7, 2024, we currently have a meeting with Senator Tedisco on 2/9 @ 1 PM, still waiting to hear from Assemblywoman Woerner date & time.
- VII. Financial:
 - A. Warrant 12 for 14 Claims in the amount of \$19,025.04 motion made by Marilyn, seconded by Ann, all in favor.
 - B. Warrant 13 for 13 Claims in the amount of \$15,327.54, motion made by Marilyn, seconded by Debby, all in favor.
 - C. Audit and Federal Return have been completed and filed.
 - D. In Memory of Allison Neubauer Robens donations at \$1,000.00
 - E. Budget 2024-2025 prep will begin soon.
- VIII. Building and Grounds: Repaired the handle on the toilet.
- IX. Personnel:
 - A. Hire Emma Oest as a part time Clerk, motion made by Ann, seconded by Debby, all in favor.
- X. New Business
 - A. Longevity Policy, motion made by Debby, seconded by Ann, all in favor.
 - B. SALS JA Agreement, motion made by Ann, seconded by Debby, all in favor.
- XI. MDPL Friends Group: NONE
- XII. Public Comment: NONE
- XIII. Next Board meeting: February 26, 2024 @ 9 AM
- XIV. Adjournment: at 7:07 PM motion made by Debby and seconded by Ann, all in favor