

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
June 17, 2024 @ 6 PM

<u>Present</u>	<u>Absent</u>	<u>Guest</u>
Marilyn Erano Ann Gaetano Dawnmarie Robens Debby Izzo Michelle Duell	Megan Quillinan	

- I. President Erano called the meeting to order at 6:09 PM.
- II. Approval of Agenda – Dawn made a motion, seconded by Debby, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes May 20, 2024 motion made by Ann, seconded by Debby
- V. Correspondence: NONE
- VI. Directors Report:
 - A. May stats
 - B. Upcoming Summer Reading programs and Concerts in the Park
 - C. Initial meeting with Paul Mays has taken place, I will meet with Paul again in October and he will then meet with the Board of Directors at the October Board Meeting.
 - D. Contact for the Dolly Parton’s Imagination Library has been made with Peter at the United Way. They are putting the program together and rather than us try to start a the program working with United Way is a better route to take.
- VII. Financial:
 - A. Warrant 22 for 17 Claims in the amount of \$15,954.26 motion made by Marilyn, seconded by Dawn, all in favor.
 - B. Warrant 23 for 15 Claims in the amount of \$20,205.55, motion made by Marilyn, seconded by Dawn, all in favor.
 - C. Budget 2024-2025 was successful and voted approved the tax levy. Motion made by Debby, seconded by Dawn, all in favor to accept the 2024-2025 Budget.
 - D. CDPHP is once again requesting from the state an increase in their premiums. We will know what the increase is late October.
- VIII. Building and Grounds:
 - A. Toilet in public restroom is in need of replacement. Both toilets on the original part of the library will be replaced with a more commercial toilet in hopes of reducing the need for cleanups from plugged toilets.
 - B. Common Roots has reached out to us to partner with installation of a new bike rack and bike repair station. Seeing that the Community Center already has a repair station they are passing on installing one here at the library. They will do a bike rack, just not sure where they are going to place it. They will come out to measure and explore the options.
- IX. Personnel:
 - A. Hired Kimberly Gillick as a Part Time Clerk, motion made by Debby seconded by Ann, not to exceed 20 hours a week.
 - B. Staffing structure is discussed with increasing both Heather and Carrie to Full time employees and reducing Kayla’s hours to Part time. This new structure would be beneficial for the completion of task and duties at the library.
- X. New Business


A. Megan Quillinan was reelected to our Library Board, motion made by Marilyn, seconded by Debby.

XI. MDPL Friends Group: NONE

XII. Public Comment: NONE

XIII. Next Board meeting: September 16, 2024 @ 9 AM

XIV. Adjournment: at 7:34 PM motion made by Marilyn and seconded by Ann, all in favor

I hereby certify that the Foregoing
is a True Transcript of the Proceedings
of the MDPL at a meeting duly
assembled this 17th day of June
 Secretary