

Regular Meeting of the Board of Trustees
Of the Mechanicville District Public Library
Held at the Library, 190 North Main Street
Mechanicville NY 12118
September 16, 2024 @ 9 AM

DRAFT

<u>Present</u>	<u>Absent</u>	<u>Guest</u>
Marilyn Erano Ann Gaetano Debby Izzo Megan Quillinan Michelle Duell	Dawnmarie Robens	

- I. President Erano called the meeting to order at 9:05 AM.
- II. Approval of Agenda – Marilyn made a motion, seconded by Ann, all in favor
- III. Meeting was open for Public Comment – There were none
- IV. Approval of Minutes June 17, 2024 motion made by Debby, seconded by Ann
- V. Correspondence: FOIL Request was received and requested information was provided.
- VI. Directors Report: (see attached)
 - A. JUNE, JULY AUGUST stats
 - B. The Summer Reading program went extremely well, over 200 children participated and Concerts in the Park were also very well attended.
 - C. Dolly Parton’s Imagination Library Saratoga County Kickoff will happen on 10/29/24 at our library.
 - D. Economic Summit will take place on 10/10/24 at the Arts Center on the Hudson, the event is free once again this year.
 - E. Participation in the Veterans Holiday Parade – what Theme should the Library go with.
- VII. Financial:
 - A. Warrant 24 for 15 Claims in the amount of \$23,609.70 motion made by Marilyn, seconded by Debby, all in favor.
 - B. Warrant 25 for 3 Claims in the amount of \$2,247.30, motion made by Marilyn, seconded by Debby, all in favor.
 - C. Resolution for the 2023-2024 Budget year, motion made by Ann, seconded by Megan.
 - D. Warrant 1 for 10 Claims in the amount of \$12,759.00, motion made by Debby, seconded by Ann.
 - E. Warrant 2 for 13 Claims in the amount of \$17,233.99, motion made by Debby, seconded by Marilyn.
 - F. Warrant 3 for 17 Claims in the amount of \$20,991.55, motion made by Debby, seconded by Ann
 - G. Warrant 4 for 16 Claims in the amount of \$22,855.70, motion made by Marilyn, seconded by Ann.
 - H. Refund from ADP for tax charges in the amount of \$321.53.
 - I. Received \$3,185.50 from SALS for LLSA
 - J. Received \$6,904.25 from IDA for PILOT
 - K. Discuss Firefighters Credit on Tax Bill and the impact on the Library.
- VIII. Building and Grounds:
 - A. Hot water tank needed to be replaced.
 - B. Paul Mays will be attending the October board meeting to discuss plans on the library redesign.

IX. Personnel:

- A. Resignation from Kimberly Gillich – Cleaner and Clerk effective 8/29/24, Resignation from Ambria Jackson – Clerk effective 7/31/24, Resignation from Taylor McBride – Page effective 8/31/24, Resignation from Kiara Dior – Page effective 8/31/24. Motion made by Ann, seconded by Debby, all in favor
- B. Hire Julia Amodeo – Librarian – effective 8/26/24, Hire Stevie Demin – Clerk effective 8/19/24, Hire Samantha Salvator – Page effective 8/16/24, Hire Amelia Moore – Page effective 9/3/24 Hire Erika Oest-Harris – Cleaner effective 9/3/24 motion made by Ann, seconded by Debby, all in favor.
- C. Appoint Carrie Shpunt Motta permanent full time at a yearly salary of \$36,400.00, motion by Debby, seconded by Ann, all in favor.
- D. We have an intern from UAlbany Katie L Wright Udasin.

X. New Business

XI. MDPL Friends Group:

- A. City Wide Garage sale on 9/21/24
- B. NYC Bus trip is planned for 12/7/24 cost is \$65.00
- C. Salem bus trip will leave library on 10/13/24.

XII. Public Comment: NONE

XIII. Next Board meeting: October 21, 2024 @ 6 PM

XIV. Adjournment: at 10:44 AM motion made by Marilyn and seconded by Debby, all in favor

- IX. Personnel:
- A. Resignation from Kimberly Gillich – Cleaner and Clerk effective 8/29/24, Resignation from Ambria Jackson – Clerk effective 7/31/24, Resignation from Taylor McBride – Page effective 8/31/24, Resignation from Kiara Dior – Page effective 8/31/24. Motion made by Ann, seconded by Debby, all in favor
 - B. Hire Julia Amodeo – Librarian – effective 8/26/24, Hire Stevie Demin – Clerk effective 8/19/24, Hire Samantha Salvator – Page effective 8/16/24, Hire Amelia Moore – Page effective 9/3/24 Hire Erika Oest-Harris – Cleaner effective 9/3/24 motion made by Ann, seconded by Debby, all in favor.
 - C. Appoint Carrie Shpunt Motta permanent full time at a yearly salary of \$36,400.00, motion by Debby, seconded by Ann, all in favor.
 - D. We have an intern from UAlbany Katie L Wright Udasin.
- X. New Business
- XI. MDPL Friends Group:
- A. City Wide Garage sale on 9/21/24
 - B. NYC Bus trip is planned for 12/7/24 cost is \$65.00
 - C. Salem bus trip will leave library on 10/13/24.
- XII. Public Comment: NONE
- XIII. Next Board meeting: October 21, 2024 @ 6 PM
- XIV. Adjournment: at 10:44 AM motion made by Marilyn and seconded by Debby, all in favor

DRAFT

